

# Copthorne

SOLWAY PARK • WAIRARAPA



We would love to  
*see you here*  
2018 Conference Pack



# Welcome to Wairarapa

A rural area with an off-the-beaten-track charm, Wairarapa offers a wide range of experiences. Only a stone's throw away from the bustle of Wellington, it promises the best in rural tranquillity and relaxation. Though agriculture has been the mainstay of the area for over a century, Wairarapa has embraced new industries such as wine growing, turning a once-sleepy region into an exciting getaway.

The largest town in the Wairarapa region, Masterton's special claim to fame is the annual 'Golden Shears' competition which attracts top shearers from all over the country every March. Nearby Martinborough boasts over 26 boutique vineyards and is well known for its fine Pinot Noir, while Greytown has an architectural charm. With spectacular coastlines, big skies, wide valleys and small towns, like its wine, Wairarapa is full of character.

## Location

Copthorne Hotel and Resort Solway Park, Wairarapa is set in 24 acres of landscaped parklands, native bush and fragrant gardens on the outskirts of Masterton. Only an hour's drive or train ride from Wellington and just 5 minutes from Solway Railway Station, the resort is a true escape that is easily accessible.





## The Hotel

Boasting heated indoor and outdoor pools, a spa pool, a fitness centre, a golf driving range, tennis and squash courts, superb food, award winning wines and intoxicating fresh country air, this stylish resort offers a conference experience to remember.

Copthorne Hotel and Resort Solway Park, Wairarapa is endorsed with a Qualmark 4 Star and Enviro Silver rating establishing the resort as a premier environmentally aware accommodation provider.

### Guest Services

- The Grill at Solway Park
- Café Solway
- The Bar at Solway
- 24 hour room service
- Complimentary wireless internet access throughout the hotel (up to 250MB)
- Guest laundry and dry cleaning services
- Heated indoor swimming pool
- Outdoor swimming pool
- A spa pool
- Golf driving range
- Tennis and squash courts
- Volleyball
- Jogging track and bushwalk
- Gymnasium
- Petanque court
- Off-street parking
- Business centre
- Photocopy and secretarial services
- Baby sitting services
- Rooms for guests with disabilities



# Accommodation

Choose from a range of accommodation with 102 luxury guest rooms including 56 standard rooms, 30 superior rooms, 5 junior suites, 3 executive suites and 8 apartments. Furbished in high country décor, the rooms are complemented with fresh landscape art by local Wairarapa artists.

## Standard Room

These spacious rooms provide two queen beds. Each room comes conveniently located with a car park or garden view.

## Superior Room

Elegantly furnished with a king bed, superior rooms are situated close to the hotel reception and are 'central' within the resort. Each superior room features a tiled patio with outdoor furniture and is conveniently located with a car park or garden view.

## Family Room

Ideal for families or couples these spacious suites have two separate bedrooms containing a king split bed allowing the option of one king or two single beds per room. Each family suite has a car park and garden courtyard with outdoor furniture. Suites include robes and slippers, an ensuite bathroom and separate toilet.

## Executive Suite

The largest rooms available within the resort. Executive suites offer a separate lounge and dining area ideal for relaxing with friends or holding a private meeting, a tiled patio with outdoor furniture and have either a car park or garden view. Suites contain a king bed, robes and slippers, ensuite bathroom with separate spa bath, complimentary plunger coffee, Sky TV in both the lounge and bedroom plus a DVD player in the lounge.

## Apartment

Popular with families and suited for long stays, each spacious apartment provides a separate bedroom with a queen bed. Two single beds are provided in the living area. Apartments include a kitchenette with microwave, dining ware, utensils and are conveniently located with a car park or garden view.

## All rooms feature

An ensuite bathroom with power shower, air-conditioning, flat screen television with Sky channels, wifi internet access, clock radio, desk, refrigerator, tea and coffee facilities, direct dial telephone, ironing facilities and salon style hair dryer.

Check-in: 2.00pm

Check-out: 10.00am



## Conference Rooms

As a purpose built conference hotel from an intimate cocktail event or board meeting to large plenary room and exhibition area our versatile conference facilities and experienced team will ensure success. With a choice of seven spacious conference rooms, we can provide your conference or meeting with a complete, affordable and unique location that will impress.

### The Solway Conference Centre

Featuring a state-of-the-art multi-room audio and visual system, each of the four main rooms are fully air-conditioned and fitted with ultra bright high definition data projectors, screens and a multi zone digital sound system. Accommodating up to 500 delegates theatre style or 160 classroom style, this versatile room also has the flexibility to be divided into four separate, fully sound proofed rooms for smaller meetings or concurrent sessions. Solway I-IV range in size and can be combined to create the perfect space for your meeting or event. Solway IV also includes glass bi-fold doors opening onto a 45m<sup>2</sup> wooden deck with outside furniture.

### Lobby and Lower Lounge

Adjoining the Solway Conference Centre is the resort's lobby and lower lounge. Both spaces are ideal for your registration desk, informal breakout areas, catering breaks, informal drinks and nibbles or as an exhibition space.

### The Lodge 1 & 2

This stand-alone venue known as "The Lodge" is located near the main conference facilities and has two separate rooms that each accommodate up to 20 people theatre style. This facility is ideal for private meetings and breakout rooms and has its own bathroom facilities and carport.

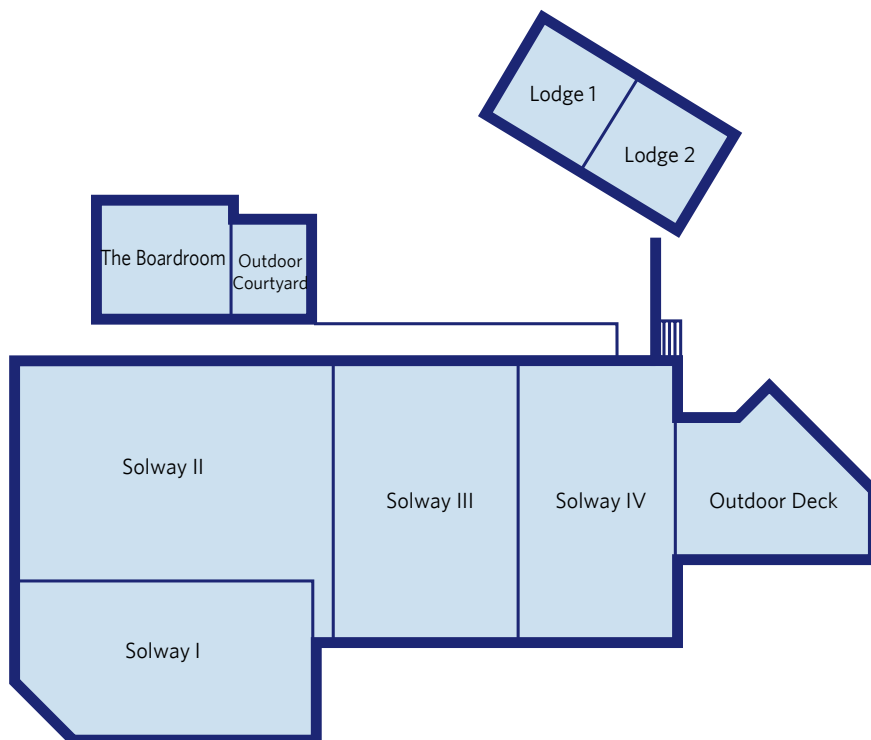
### The Boardroom

The boardroom is located quietly away from the main conference rooms and will seat up to 15 people around its large boardroom table. This warm and well lit room has a private outdoor courtyard attached and is ideal for small meetings or as the conference organiser's headquarters.



# Capacities

Capacities	Area Sqm	Ceiling Height							
Solway I	153	2.60m	60	30	80	100	20	30	56
Solway II	210	3.80m	150	50	100	150	40	30	70
Solway III	198	2.60m	100	50	100	150	30	40	70
Solway IV	135	2.60m	80	40	100	100	30	30	70
Solway Conference Centre	696	2.60-3.80m	500	140	400	600	-	-	250
The Lodge 1	43	2.50m	20	15	20	30	12	12	21
The Lodge 2	32	2.30m	20	-	10	20	-	10	8
The Boardroom	41	2.30m	-	-	-	-	-	20	-





# Conference Essentials

## Day Delegate Packages

Full Day Delegate Package  
NZ\$55.00 per person per day includes:

Plenary venue hire

Morning tea

Buffet lunch

Afternoon tea

Projection screen

Whiteboard with markers

Flipchart with markers

Notepads, pens, iced water and mints

Delegate packages are available for booking of 18 delegates or more and are inclusive of 15% GST.

## Audio Visual Equipment

Equipment	Cost per day	Equipment	Cost per day
First whiteboard	Complimentary	Data projector	NZ\$150.00
Electronic whiteboard	NZ\$100.00	Projection screen	Complimentary
First flipchart	Complimentary	In-house sound system	NZ\$50.00
TV/DVD	NZ\$100.00	Microphone	NZ\$50.00 each
Lectern	Complimentary		

We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.

Conference room wireless broadband internet for multiple users access is available in all conference rooms. Unlimited access priced from \$50.00 per room per day.

All the above pricing is inclusive of 15% GST unless otherwise stated.



# Food & Beverage

## Catering

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Refreshments are served in the conference room, however a breakout room can be arranged if preferred. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas.

<b>Arrival tea and coffee</b>	NZ\$ 3.50
<b>Morning or afternoon tea</b>	From NZ\$ 7.50
<b>Lunch</b>	From NZ\$16.50
<b>Canapés</b>	From NZ\$ 9.50
<b>BBQ dinner</b>	From NZ\$35.00
<b>Buffet dinners</b>	From NZ\$45.00
<b>Plated dinners</b>	From NZ\$45.00

All prices are per person and include 15% GST.

## The Grill at Solway Park

In a region where great food and wine are rated as necessities, the Grill at Solway Park is firmly established as a local favourite. Spoilt for choice with an excellent a la carte menu prepared by the executive chef and matched with superb Wairarapa wines, whether it is lunch, high tea or dinner, meals are a memorable occasion.

## Cafe Solway

When you want relaxed dining in Masterton, look no further than Cafe Solway. Situated at the Golf Driving Range and adjacent to the Fitness Centre facilities, Café Solway serves up a delicious choice of local fare from both the cabinet and café menus. Ideal for the whole family, Café Solway is relaxed and the kids will love the dedicated playground.

## The Bar at Solway Park

Serving an exceptional selection of local wines, fine whiskies, international cocktails, light snacks and sharing platters, sit back and relax with friends, family or colleagues in this welcoming bar. The Bar at Solway Park is the perfect place to catch up after a busy day conferencing or relax before dinner.





## Activities & Attractions

Traditionally, Masterton has been a service centre for farmers, but these days its proximity to the Wairarapa wine industry is gradually changing the character of the town. We have partnered with a number of local attractions to offer you some exciting options for off-site conferencing and catering.

Taste some of the country's premium wines at Borthwick Estate, sample the local beer at an iconic Tui Brewery, see vintage aircraft and native wildlife up close or sample fresh local produce while exploring the many cafes and vineyard restaurants.

Discover Masterton's rich sheep shearing history, visit The Wool Shed, the National Museum of Sheep and Shearing, head to Aratoi, Wairarapa's Museum of Art and History, see native birds at Pukaha Mt Bruce National Wildlife Centre, enjoy the beautiful gardens at Queen Elizabeth Park or head north for a Tui Brewery tour at Mangatainoka.

East of Masterton lies Castlepoint, a surf beach with protected swimming and a choice of walking tracks. Combine the Tararua, Rimutaka and Haurangi Forest Parks with the wild stretch of Palliser Bay and Pacific Ocean coast and you have endless possibilities for outdoor adventures and getting away from it all.



## For Assistance

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