



MILLENNIUM

ROTORUA



We would love to  
*see you here*  
2018 Conference Pack



# Welcome to Rotorua

A captivating destination, Rotorua never fails to enthrall and excite delegates and incentive qualifiers. Discover bubbling mud, gushing geysers, authentic culture, experience thrilling adventure activities or indulge in beauty therapy treatments. Known for some of the world's best trout fishing and a fantastic network of mountain biking trails, Rotorua's unique experiences will leave your delegates with lasting memories. With an international airport and just three hours drive from Auckland, Rotorua is the gateway to your next conference.

## Location

A five minute stroll from the centre of town, Millennium Hotel Rotorua is perfectly situated for easy access to the Rotorua Energy Events Centre. Overlooking Lake Rotorua, the hotel is directly across the road from the Polynesian Spa and only minutes from local adventure activities. The Rotorua airport is a short 15 minute drive away.





# The Hotel

Centrally located, the Millennium Hotel Rotorua is ideal as an international conference venue and base from which to enjoy the many superb activities available in this diverse region. Designed to pamper this deluxe hotel offers luxury accommodation and warm, hospitable service.

Millennium Hotel Rotorua is endorsed with a Qualmark 4 Plus Star and Enviro Silver rating for its sustainability practices. The hotel is also a member of the Rotorua Sustainable Tourism Charter.

## Guest Services

- Restaurant Nikau
- Brasserie Poolside Restaurant
- Bar Zazu
- Maori Feast and Revue
- 24 hour room service
- Complimentary wireless internet access in the hotel lobby (30 minutes daily)
- Wireless internet throughout the hotel
- Executive Club Floor and Lounge
- Gymnasium with sauna
- 15m thermally heated all weather swimming pool
- Communal hot pools
- Private spa pools (charges apply)
- In-house day spa for beauty and massage
- Complimentary off-street parking
- Guest business centre
- Full secretarial services
- Rooms for guests with disabilities
- Baby sitting services
- Lockable mountain bike storage



# Accommodation

The hotel has a total of 227 elegant rooms consisting of 145 superior rooms, 45 superior plus lakeview rooms, 35 Millennium Club rooms and 2 suites. All rooms are well appointed, air-conditioned and offer a wide choice of accommodation including the Club Floor rooms with complimentary use of the exclusive Club Lounge. Warm, earthy tones are accentuated with a slight cultural feel using woven textures and accents of rich red, adding to the sophistication of these rooms. The entire hotel is smoke free and heating is eco-sensitively provided by harnessing the hotels natural geothermal resource.

## Superior Room

Experience stylish surroundings in well equipped contemporary rooms decorated in inviting tones and hues. The rooms provide truly restful accommodation for a relaxing stay.

## Superior Plus Lakeview Room

Enjoy modern comforts and timeless views of Lake Rotorua from your balcony. Decorated in warm colours evoking a welcoming and relaxed feel.

## Millennium Club Room

Designed with the discerning delegate in mind and located on level 5, the entire Club Floor is a child free area. Club guests enjoy complimentary use of the exclusive Club Lounge with modern business facilities, continental breakfast and in the evenings a bar service with canapés.

## Suite

The two suites are located on level 5 and enjoy full Club Lounge access. Suites include a separate lounge, a luxurious super king bed and second television.

## All rooms feature

Marble bathrooms, air-conditioning, flat screen television with Sky channels, wifi internet access, clock radio, desk, refrigerator, mini bar, tea and coffee facilities, direct dial telephone, personalised voicemail, in-room safe, ironing facilities and salon style hair dryer.

Check-in: 2.00pm

Check-out: 10.00am



# Conference Rooms

Millennium Hotel Rotorua has seven stand alone conference rooms, each with air-conditioning, wifi capability and able to cater for groups up to 400. Our experienced conference team are experts at coordinating professional events within the hotel as well as to many of Rotorua's stunning outdoor locations and venues.

## Mokoia Room

The largest of our conference rooms is located off the main lobby with a pre function area right outside its main doors. The room features a built in stage, large screen for presentations, high ceilings, adjustable lighting and built in sound system with microphone.

## Millennium 1

Located off the main lobby on level 2, Millennium 1 is the third largest conference room providing natural lighting, a hanging data projector and fixed screen for effortless connection for presentations.

## Millennium 2 and Millennium 3

Smaller conference rooms located on level 2 adjacent to Millennium 1. Both offer natural lighting, carpet flooring and a 65" TV monitor with wireless connection for presentation viewing.

## Millennium 4

Located on level 4, this is a medium sized conference room with natural lighting on two sides. Carpeted flooring and a built-in bar make it ideal for catered functions and dinners.

## Millennium 5


The second largest and newly renovated conference room is located on level 1 off the poolside area. It offers parquet wooden flooring, natural lighting and doors leading out to a private patio.

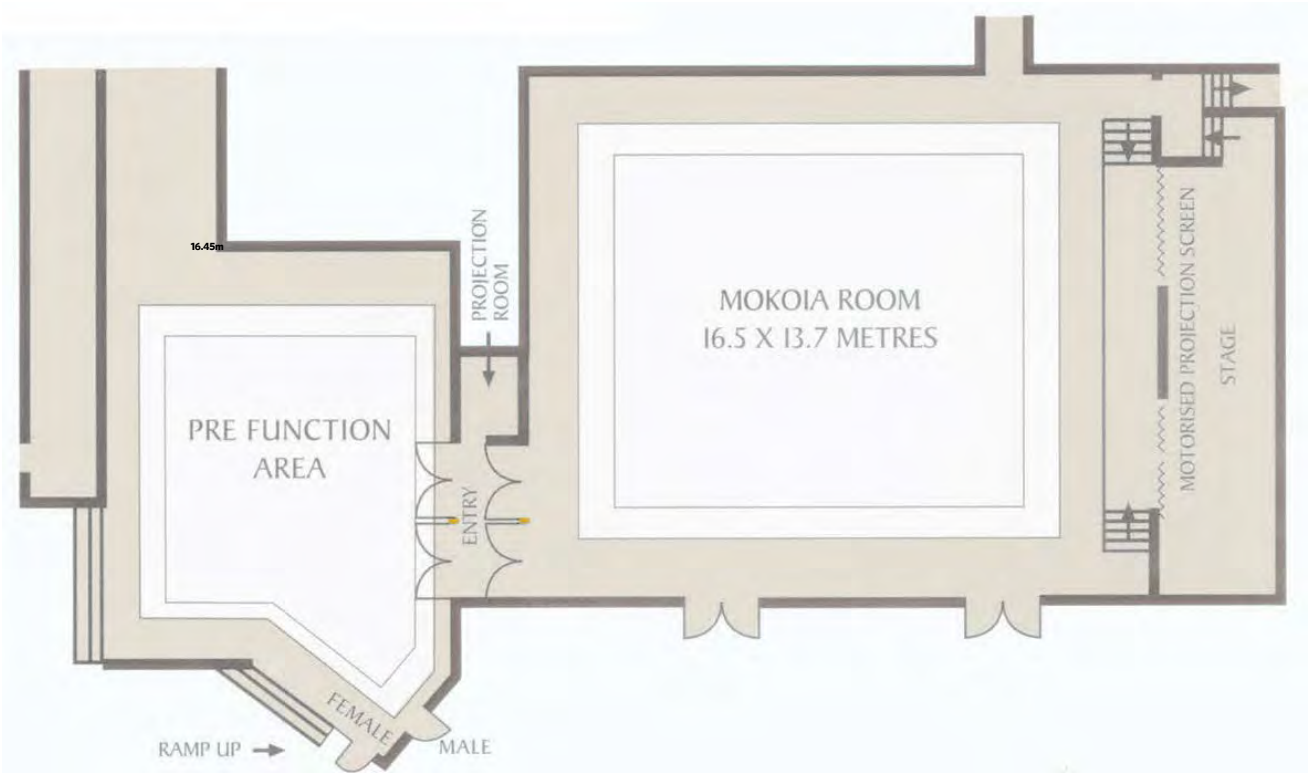
## Boardroom

Small executive style meeting room on level 3 offering a private space with carpeted flooring, natural light and a built in boardroom table. Features a 60" TV monitor to connect laptops for presentation viewing.



# Capacities

Capacities	Area Sqm	Ceiling Height							
Mokoia Room	225	3.20m	350	160	160	350	50	-	128
Millennium 1	92	2.65m	100	48	60	80	30	30	40
Millennium 2	41	2.65m	40	20	20	25	16	20	16
Millennium 3	38	2.40m	30	20	20	25	16	20	16
Millennium 4	131	2.15m	80	40	50	80	30	30	40
Millennium 5	151	2.16m	120	60	80	100	35	35	56
Boardroom	27	2.12-2.60m	-	-	-	-	-	10	-





# Conference Essentials

## Day Delegate Packages

### Full Day Delegate Package NZ\$58.00 per person per day includes:

- Plenary venue hire
- Morning tea
- Buffet lunch
- Afternoon tea
- Projection screen
- Whiteboard with markers
- Flipchart with markers
- Notepads, pens, iced water and mints

### Half Day Delegate Package NZ\$48.00 per person per day includes:

- Plenary venue hire
- Morning or afternoon tea
- Buffet lunch
- Projection screen
- Whiteboard with markers
- Flipchart with markers
- Notepads, pens, iced water and mints

Delegate packages are available for booking of 20 delegates or more and are inclusive of 15% GST.

## Audio Visual Equipment

Equipment	Cost per day	Equipment	Cost per day
Whiteboard	NZ\$25.00	Lectern	Complimentary
Flipchart	NZ\$25.00	Laptop sound	NZ\$65.00
Data projector	NZ\$150.00	Sound system including one microphone	NZ\$250.00
Projection screen	Complimentary	Additional handheld microphone	NZ\$50.00

We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.  
All the above pricing is inclusive of 15% GST unless otherwise stated.



# Food & Beverage

## Catering

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Refreshments are served in the conference room, however, if your needs are better met by having these intervals in a breakout room, this can be arranged. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas.

<b>Arrival tea and coffee</b>	NZ\$ 3.80
<b>Morning or afternoon tea</b>	From NZ\$ 9.00
<b>Lunch</b>	From NZ\$ 23.00
<b>Canapés</b>	From NZ\$ 20.00
<b>Buffet dinners</b>	From NZ\$ 48.00
<b>Plated dinners</b>	From NZ\$ 58.00

All prices are per person and include 15% GST.

## Restaurant Nikau

Serving appetising and imaginative cuisine, including the renowned Nikau Burger, our dinner and lunch menus infuse local indigenous flavours in an intimate and relaxing atmosphere. Restaurant Nikau can cater for up to 70 delegates.

## Brasserie Poolside Restaurant

For an alfresco, resort-style breakfast, the Brasserie Poolside sets the scene for a perfect day or casual lunch beside the thermally heated swimming pool. The poolside setting provides a central feature to create the ultimate themed dinner. With a retractable roof, this all year round venue can cater for 250 banquet style or 400 for a cocktail reception.

## Bar Zazu

Sip a drink or two and relax in the contemporary stylish surroundings of this laid-back cocktail bar. Enjoy specialty cocktails in the warm, welcoming ambience surrounded by original works of fine art.

## Maori Feast & Revue

Delightful, different, contemporary, tastefully traditional – incorporate into your conference a tempting feast of Maori and New Zealand fare while being enchanted by the beautiful voices, graceful poi and the electrifying haka of our Maori performers. Give your delegates a truly remarkable experience by the poolside in a tropical setting.



# Out Catering

## Out Catering by Millennium Hotel

Create a tasteful event that surpasses expectations by out catering with Millennium Hotel Rotorua. Using different locations and venues in and around Rotorua we will create a unique focus for your event that is visually tangible and effortlessly balanced. Whether it is a themed banquet of festival food or an indigenous dinner using the native kawakawa and horopito herbs of New Zealand, our team of chefs will enhance your whole experience with innovative catering options and impeccable service tailored for your event and budget.

### Catering venues include:

- Off Road NZ
- Agroventures
- Sir Howard Morrison Performing Arts Centre
- Wingspan
- Rotorua Museum
- Redwood Forest
- Pure Cruise
- Te Runganga Tea Rooms
- Agrodome
- Adventure Playground
- Government Gardens
- Or you choose the spot!



## Activities & Attractions

Your conference or event can be more than just a way to meet – it can also be a reward, a learning experience or a chance to celebrate. Our conference and incentive team are here to make it easy and fun to get down to business.

We proudly claim that Rotorua captures the best of New Zealand all in one place. If adventure is what it takes, Rotorua has many attractions to get the adrenalin flowing; everything from skydiving and luging to zorbing and some of New Zealand's best mountain bike circuits. And for those delegates who like pampering, rejuvenate tired bodies and minds in relaxing geothermal mud baths and natural hot springs.

Enjoy Maori cultural performances, taste a traditional hangi feast or witness geothermal wonders such as bubbling champagne hot pools or marvel at geysers erupting 30m into the air. Known as a big trout fishing area, enjoy fishing on the lakes and tributary rivers all within 40 minutes drive from the centre of town.

From team building and incentive trips to partner and touring programs, we will create the ultimate experience for your group.



## For Assistance

### **Millennium Hotel Rotorua**

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